



EDEN CHRISTIAN ACADEMY

Job Description

Title	<i>Discovery Therapist</i>
Reports to	<i>Principal/Discovery Administrator</i>
Type of position	<i>Full-time – 40 hours/week, 10 months/year; Exempt</i>
Location	<i>ECA – Mt. Nebo & Berkeley Hills Campus</i>

Position summary

The Discovery Therapist is called to assist students with learning difficulties including both diagnosed and undiagnosed SLDs, through cognitive therapy techniques. Eden's Discovery program follows the National Institute for Learning Development (NILD), which has developed a specialized educational therapy program designed for students with learning difficulties.

Key duties and responsibilities

- Distribute and manage checklists from teachers to determine the need for intervention. If intervention is warranted, the therapist contacts the parents to explain the Discovery Program and testing procedure, to send the Discovery Application, and to schedule and administer, grade, and analyze test results.
- Links deficits and weaknesses to NILD techniques and determines accommodations and modifications needed and to formulate short and long-term plans for cognitive educational therapy for the student.
- Creates an Accommodations and Modifications chart for the student and meets individually with the classroom teacher(s) to explain, assist, and answer questions.
- Constructs, maintains, and updates long-term plans and daily records of academic, perceptual, behavioral, emotional progress, and additional identified needs.
- Collaborates with the classroom teacher(s) to maximize student progress and manage accommodations and modifications by assisting with tests, assignments, and instructional strategies, and by presenting prescribed methods to address behavioral or academic needs as identified by the teacher(s).
- Communicates and conferences on an as-needed basis with parents, teachers, counselors, and administrators.
- Monitors and revises Accommodation and Modification Charts and short and long term goals as needed to promote student independence.
- Reports the yearly progress of students and supplies the Director of Discovery Administration with copies of requested reports.
- Completes all requirements to renew and maintain current NILD certification for the upcoming year and reports these activities to the Director of Discovery Administration.
- Additional responsibilities as seen fit by the Director of the Discovery program

Physical Requirements to Fulfill the Essential Functions of this Job

- Prolonged periods of sitting at a desk and working on a computer.
- Move about classrooms and hallways, as well as gymnasium and outdoor areas.
- Climb the stairs to reach the classrooms/offices on higher floors at all campuses.

Qualifications

- Have a mature relationship with Jesus Christ as his/her personal Lord and Savior and be active in an evangelical church.
- Be supportive of the school's mission and doctrinal statements, serving as a role model to students.
- 4 year degree in Psychology or Education preferred, but not required
- Willingness to complete NILD training and other position applicable trainings
- Acceptable PA DOE employment clearances dated within one year: FBI Fingerprint/ Act 114 Federal Criminal Background Check (Identogo Service Code 1KG6TR), Act 151 State Child Abuse Background Report, and Act 34 PA State Police Background Clearance
- Experience and high competency in Microsoft Word, Excel, Publisher, Google Docs, and Sheets
- Excellent verbal and written communications skills
- Great interpersonal skills and ability to establish relationships with parents, students, and staff
- Flexible, adaptable, and able to work well with multiple demands
- Detail oriented and organized
- A self-starter who is capable of taking initiative including the ability to think ahead and work flexibly
- Professional appearance and behavior

Compensation

- Salary commensurate with qualifications.
- Benefits for 40-hr/week FT 10 month employees include
 - 403b with 50% employee match (caps and vesting restrictions apply)
 - 75% tuition remission
 - 12 paid holidays, 2 personal days per school year, accruing sick days
 - Option to enroll in medical, dental, vision, life insurance benefits (see benefit guide for further details regarding cost and plan options)