

Eden Christian Academy [ECA]

Board of Directors

Meeting Minutes: January 19, 2017

Members of the Board present, representing a quorum:

- Don Balla
- Phil Bishop
- Laura Eisses
- Larry Griffith
- Jeff Gronbeck
- Scott Mizerak
- Michelle Rice
- Eric Tissue

Members of the leadership team present:

- Tom Hughes
- Chuck Smullen

- I. Phil Bishop called the meeting to order at 7:05 PM
- II. Eric Tissue moved to approve the December 19th meeting minutes; second by Jeff Gronbeck. The board unanimously approved the minutes.
- III. No consent agenda items for tonight's meeting
- IV. Tom Hughes provided the leadership reports:
 - a. Head of School Report
 - i. Enrollment will be 642 as of January
 - ii. Held alumni event recently which was well-attended
 - iii. Discussed marketing initiatives including the 2016 year-end appeal for giving
 - iv. Discussed hosting a presentation on bullying and bullying prevention for area schools and families. More information to follow.
 1. Briefly reviewed the school bullying policy
 2. The leadership team will re-evaluate the language to ensure we have appropriate coverage for things like social media
 - b. Todd Aiken's Academic Report
 - i. We are actively investigating the possibility of the development of an honors program; the leadership team will have more information regarding feasibility at the next board meeting with the target of the end of the school year for a final determination.

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- V. Chuck Smullen's Operations Report
 - a. Chuck provided an update on OSTC/EITC; we have cut back our projection but anticipate hitting our projected amounts for this year.
 - i. This highlights the need for our strategic initiative to reduce and perhaps eliminate reliance on OSTC/EITC contributions to fund our scholarships.
 - ii. Currently only rental income and OSTC/EITC go towards funding scholarships and financial aid.
 - b. Board discussed the new online re-enrollment system; this new system will provide significant efficiencies in regards to processing of payments as well as addressing historical parental complaints regarding duplicative data entry.
 - c. RFPs for a new auditor are due by the end of February

- VI. Joint Board Dialogue
 - a. 2017-2018 Tuition & Budgeting
 - i. Based upon the Leadership team's recommendation and subsequent discussion, Jeff Gronbeck moved that we approve a 2.5% increase in tuition for '17-'18; motion was seconded by Larry Griffith; board unanimously approved.
 - ii. As always, final budget to be considered for June's meeting.

- VII. Building for the Future
 - a. Main steel framework almost completed; have been working continually despite the weather
 - b. Change orders still at an expected level; nothing significant
 - c. Discussed the concept of completing the upper floor and the rest of the new building at the same time in preparation for the '17-'18 school year

- VIII. Meeting adjourned at 9:43pm

Respectfully submitted,
Scott Mizerak
Secretary of the Board