

Eden Christian Academy [ECA]

Board of Directors

Meeting Minutes: March 16, 2017

Members of the Board present, representing a quorum:

- Don Balla
- Phil Bishop
- Larry Griffith
- Laura Eisses
- Scott Mizerak
- Michelle Rice

Members of the leadership team present:

- Tom Hughes

- I. Phil Bishop called the meeting to order at 7:09 PM
- II. Tom Hughes opened the meeting with a word of prayer and led the board in our continuing devotion surrounding the book, "Awe".
- III. Scott Mizerak moved to approve the February 16th meeting minutes; second by Don Balla. The board unanimously approved the minutes.
- IV. Consent Agenda
 - a. The board reviewed the 2017-2018 School Calendar
 - b. Michelle Rice moved to approve; Scott Mizerak provided the second and the board unanimously approved.
- V. Tom Hughes provided the Academic and Operations Report
 - a. Discussed EITC/OSTC Programs
 - i. The Pennsylvania House of Representatives recently approved an increase in the Educational Improvement Tax Credits (EITC) and Opportunity Scholarship Tax Credits (OSTC) programs; legislation now moves to the State Senate.
 - ii. Eden currently participates in both programs through partner businesses in order to provide scholarships and financial aid for Eden families.
 - iii. Given the reliance on continued governmental support, Eden has a strategic initiative to reduce reliance on both programs while continuing to support our families.
 - b. Reviewed 5-Year Operating Fund projections
 - c. Enrollment
 - i. 2017-2018 pre-enrollment is 568 students; retention rate is currently 85% with a goal of 90%

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- ii. Discussed process for following up with families who are choosing not to re-enroll; calls are made currently but perhaps a survey would also be valuable.

- VI. Tom Hughes provided the Head of School Report
 - a. Gala Update
 - i. Had an issue with the online RSVP system; extended RSVP deadline
 - b. Policy Review
 - i. Tabled further discussion surrounding the policy surrounding requiring teachers to enroll school-aged children at Eden.
 - c. Strategic Plan Discussion
 - i. Tom provided a hard-copy of the final Strategic Planning document
 - ii. We will not be sending out copies however they will be available; will post electronic copy online

- VII. Building for the Future Update
 - a. Framework and roof virtually completed
 - b. Inside work beginning soon; significant progress should occur shortly
 - c. Gala fundraising will focus on completion of the third floor

- VIII. Meeting adjourned at 8:30pm with a time of prayer

- IX. Next meeting April 20, 2017

Respectfully submitted,
Scott Mizerak
Secretary of the Board