

Eden Christian Academy [ECA]

Board of Directors

Meeting Minutes: May 18, 2017

Members of the Board present, representing a quorum:

- Phil Bishop
- Laura Eisses
- Jeff Gronbeck
- Scott Mizerak
- Michelle Rice

Members of the leadership team present:

- Tom Hughes

- I. Phil Bishop called the meeting to order at 7:05 PM
- II. Tom Hughes opened the meeting with a word of prayer and led the board in our continuing devotion surrounding the book, "Awe".
 - a. Success is resting in God's power.
 - b. He will not call us in one area that will cause us to be irresponsible in another area of our life.
- III. Jeff Gronbeck moved to approve the April 17th meeting minutes; second by Michelle Rice. The board unanimously approved the minutes.
- IV. New this year, we have a Year-in-Review Report from the ECA Parent Association
- V. Head of School Report
 - a. Enrollment
 - i. Enrollment currently stands at 630 students for the Fall; this does not include the international student base which averages 10-14 students per year.
 - ii. The 2017-2018 budget was set at an enrollment of 635.
 - b. Building For The Future
 - i. Ribbon-cutting ceremony being planned for early in the school year
 - c. Class of 2007 10-Year Reunion
 - i. Our first graduating class from 2007 (7 students) will be holding a reunion event TBD
 - d. Graduation
 - i. Next Friday 5/26, at 7:00 PM at Christ Church at Grove Farm.

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- e. Accreditation
 - i. We will be undergoing our new accreditation review; we are targeting the Exemplary level of accreditation which helps elevate our school's reputation.
 - ii. We will maintain our dual accreditation with Association of Christian Schools International and Middle States Association of Colleges and Schools.
 - iii. Few schools opt to maintain dual-accreditation and fewer still hit the Exemplary Christian School level with ACSI
- f. Gifted Program
 - i. Still evaluating opportunities for a gifted program
- g. Electrical Audit
 - i. With the flooding we are putting this on hold
- h. Parent Survey
 - i. 140 total responses so far across all three campuses
 - ii. Initial survey results have been reviewed for areas of opportunity within each campus; some initial areas for improvement have been identified
 - iii. Results will be part of this summer's leadership SWOT analysis
 - iv. Plan on sharing some of the learning with families prior to next school year
 - v. Will likely be sending a teacher survey this summer as well
- i. Strategic Planning
 - i. Financial Sustainability
 - 1. Meeting with someone potentially as a Director of Development
 - 2. The personal OSTC program evaluation is ongoing
 - ii. Other Initiatives
 - 1. Ongoing
- j. Policy Review
 - i. In April the board passed a resolution to abolish the requirement to have school-aged children enrolled at Eden.
 - ii. Tom reviewed with the Leadership Team and some members expressed significant concern with the abolition of the policy.
 - iii. Tom approached Phil seeking permission to revisit the policy.
 - iv. Table the matter until the June meeting; no letters will go to teachers until after this discussion.

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k. Board Business

- i. Jeff Gronbeck made a motion to appoint Don Balla for another 3-year term retroactive to 11/21/16; seconded by Michelle Rice. The board unanimously approved
- ii. Phil Bishop requested a motion to appoint Jeff Gronbeck as chairman of the board of directors. Scott Mizerak made the motion, Laura Eisses provided the second and the board unanimously approved.
- iii. Jeff Gronbeck will fill out the executive committee within the next few meetings.
- iv. The board would like to recognize the service of outgoing Chairman Phil Bishop.
- v. The board spent a time in prayer lifting up the 2017 graduating class and their families.

VI. Meeting adjourned at 9:07pm with a time of prayer

VII. Next meeting June 15, 2017

Respectfully submitted,
Scott Mizerak
Secretary of the Board