

**Eden Christian Academy [ECA]**  
Board of Directors  
Meeting Minutes: September 21, 2017

Members of the Board present, representing a quorum:

- Don Balla
- Laura Eisses
- Jeff Gronbeck
- Michelle Rice
- Eric Tissue
- Scott Mizerak

Members of the leadership team present:

- Tom Hughes

Special Attendees:

- Phil Bishop

- I. Jeff Gronbeck called the meeting to order at 6:55 PM
  
- II. Building for the Future  
Phil Bishop, former Chairman of the Board and one of the lead Eden contacts for the new building, provided an update on the new building status. Mr. Bishop focused on how the building was not ready for the first day of school and the prospects for an updated completion date:
  - a. We were on track through mid-summer; industry-wide there were significant manpower shortages during this project
  - b. In negotiations with Bridges regarding this issue.
  - c. Bridges committed to a 10/30/17 completion date
  - d. Retained \$406k of payment due until “substantially completed”
  - e. The consensus opinion of the building professionals involved (including the state inspectors) is that we are getting a well-constructed building despite the delays
  
- III. Michelle Rice moved to approve the August 24<sup>th</sup> meeting minutes; second by Don Balla. The board unanimously approved the minutes.
  
- IV. Head of School Report, Academic Report, and Operations Report
  - a. Tom Hughes provided an overview of enrollment
  
  - b. Tom also provided an update on fundraising, including a meeting with a local foundation

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- c. Leadership Team is working on a parent response to communicate the results of the Parent Survey and planned response.
  - d. Tom Hughes provided a brief overview of the upcoming reaccreditation by ACSI which will take place in February 2018.
  - e. Looking to renew the lease with Omega Federal Credit Union (at least partially); the second floor will be available for an additional tenant.
  - f. Reviewed the 6-year financial performance for Eden
  - g. Tom reviewed Todd's academic report
- V. Board Development Workshop
- a. The board is tentatively scheduling a board development session on Friday 1/19/18 to Saturday 1/20/18; topic and location to be determined.
- VI. Potential Board Candidates
- a. The board discussed potential board candidates with the express desire to add representation from the elementary campuses for the 2018 calendar year.
- VII. Parent Surveys
- a. Discussed the results of the parental survey
- VIII. Board discussed personnel considerations.
- IX. Meeting adjourned at 10:20pm with a time of prayer
- X. Next meeting October 19, 2017

Respectfully submitted,  
Scott Mizerak  
Secretary of the Board