

Eden Christian Academy [ECA]

Board of Directors

Meeting Minutes: August 23, 2018

Members of the Board present, representing a quorum:

- Don Balla
- Laura Eisses
- Bethann Feldman
- Jeff Gronbeck
- Scott Mizerak
- Sivaram Rajogapalan
- Michelle Rice

Members of the staff and leadership team present:

- Tom Hughes

- I. Jeff Gronbeck called the meeting to order at 7:03 PM. Tom Hughes led the board in “A Christian School Prayer” which the board read aloud as a prayer for this year.
- II. Don Balla made a motion to approve the June 2018 meeting minutes; the motion was seconded by Michelle Rice. The board unanimously approved.
- III. Head of School Report
 - a. Tom reviewed our high level 35th anniversary plans
 - b. Tom reviewed recent additions to our staff; there are 11 new staff members
 - c. We discussed the success of the Ambassador Program designed to build community across campuses
 - d. Eden enrollment is up at all campuses to an all-time high of 672 students
 - e. Tom will provide some revisions to the Faculty/Staff Handbook for the September meeting
- IV. Academic Report
 - a. Added a few classes in the Upper School for this academic year
 - b. Refining the support materials for the spelling and mathematics curricula at the elementary level
 - c. Continue the dual-enrollment track with Pitt (chemistry) and Duquesne (Spanish); we are also exploring an offering with Geneva College.
- V. Operations Report
 - a. Significant maintenance and facilities upgrades took place this summer
 - b. Tom reviewed a number of initiatives and improvements that have taken place regarding increased security at all campuses.

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- VI. Campus Security
 - a. Held in-depth discussion regarding campus security
 - b. Discussed obtaining an Eden security officer
 - i. Jeff Gronbeck made a motion to hire an Eden Security Officer for the 2018-2019 school year. The motion was seconded by Don Balla. The board unanimously approved the motion.

- VII. Discussed Board-related issues.

- VIII. Discussed Human Resources.

- IX. Meeting adjourned at 10:22 PM with a time of prayer.

- X. Next meeting September 20, 2018.

Respectfully submitted,
Scott Mizerak
Secretary of the Board