

*Eden Christian Academy
Board of Directors Meeting Minutes
June 28, 2019*

Mission

Eden Christian Academy is committed to providing an exceptional educational experience by engaging the mind and heart of each student to think and act with Christ like character.

Members of the Board present:

- Don Balla
- Beth Ann Feldman
- Jeff Gronbeck
- Jim McFadden
- Scott Mizerak
- Michelle Rice

Members of the Leadership Team present:

- Kim Hyland
- Chuck Smullin

- I. Call to Order: 6:30 p.m.
- II. Scott Mizerak opened the meeting with a word of prayer.
- III. Recitation of the mission statement.
- IV. Approval of the May Minutes. Jeff Gronbeck made a motion to approve the May minutes. Michelle Rice seconded the motion. The Board unanimously approved the May minutes.
- V. Approval of the Section 125 Plan. Jeff Gronbeck made a motion to approve the Section 125 Plan. Beth Ann Feldman seconded the motion. The Board unanimously approved the Section 125 Plan.
- VI. Review of the Monthly Board Reports.
 - a. Head of School Report was not available for June 2019. Report will be presented during the July meeting.
 - b. Elementary School Report. Kim Hyland provided a Year-in-Review from the Wexford and Berkeley Hills campuses.
 - c. Operations/Financial Report. Chuck Smullin highlighted:
 - i. Transition to ADP as new payroll and benefits processing partner.
 - ii. Transition to Aetna health care.
 - d. Jeff Gronbeck made a motion to approve the budget. Donna Balla seconded the budget. (Scott Mizerak abstained from voting since his wife is employed by ECA.) Board unanimously approved the budget.

- VII. Review of Amended and Restated Bylaws and Amended Governance Policy
 - a. Discussion of appropriate number of Board members.
 - b. Scott Mizerak made a motion to approve the Bylaws. Jeff Gronbeck seconded the motion. The Board unanimously approved the Bylaws.
 - c. Scott Mizerak made a motion to approve the amended Governance Policy. Michelle Rice seconded the motion. The Board unanimously approved.
- VIII. Normalization of Terms and Election
 - a. Scott Mizerak reviewed the Terms Adjustment Proposal.
 - b. Jeff Gronbeck made a motion to approve the election of the following Officers until 6/27/2020:
 - i. Scott Mizerak – Chairman of the Board
 - ii. Michelle Rice – Vice Chair
 - iii. Beth Ann Feldman – SecretaryDon Balla seconded the motion. The Board unanimously approved the election of Officers.
 - c. Discussion of Board Nominating Committee. Michelle Rice, Jim McFadden and Beth Ann Feldman volunteered to be members of the Nominating Committee.
- IX. Discussion of Special Session minutes.
- X. Transition Plan Update
- XI. Head of School Search Update
 - a. Board selected final three firms to consider. Reference checking will begin on final firms.
 - b. Discussion of Search Committee postponed.
- XII. Meeting was adjourned at approximately 10:00 pm with a time of prayer.

Next Meeting: July 25, 2019, 6:30 p.m. at Mt. Nebo