

*Eden Christian Academy  
Board of Directors Meeting Minutes  
OCTOBER 17, 2019*

**Mission**

***Eden Christian Academy is committed to providing an exceptional educational experience by engaging the mind and heart of each student to think and act with Christ like character.***

Members of the Board present:

- Don Balla
- Beth Ann Feldman
- Noel Jabbour
- Jim McFadden
- Scott Mizerak
- Michelle Rice

Members of the Leadership Team Present:

- Todd Aiken
- Kim Hyland
- Chuck Smullin

- I. Call to Order: 6:30 p.m.
- II. Scott Mizerak opened the meeting with a word of prayer.
- III. Annual Financial Audit presented by McGill, Power, Bell and Associates, LLC.
- IV. Recitation of the Mission Statement
- V. Review of the Monthly Board Reports
  - a. Academic/Upper School Report provided by Todd Aiken. Topics discussed in detail included: Accreditation report to be submitted timely; Update on status of the state-mandated Safe-to-Say Program; Use of substitute teachers at the Upper School.
  - b. Elementary Report provided by Kim Hyland. Topics discussed in detail included: Tim Hartman, Pittsburgh native, will be presenting *Folk Trails*, a show encouraging children to see how much better the world would be if generosity, kindness and self-sacrifice were the first reaction to every situation; Leadership team reading *Power of a Positive Team* by Jon Gordon.
  - c. Operations Officer Report provided by Chuck Smullin. Topics discussed in detail included: Mortgage #1 with Mars Bank: Don Balla made a motion to pay off Mortgage #1. Noel Jabbour seconded the motion. The Board unanimously approved. Financial Audit: Scott Mizerak made a motion to accept the financial audit presented by McGill, Power, Bell and Associates, LLC. Jim McFadden seconded the motion. The Board unanimously approved.
- VI. Board Expansion. Scott Mizerak made a motion to approve the addition of Jeff Queen to the Board. Michelle Rice seconded the motion. The Board unanimously approved.
- VII. Approval of the September minutes. Michelle Rice made a motion to approve the September 2019 minutes, Jim McFadden seconded the motion. The September 2019 minutes were unanimously approved by the Board.

- VIII. Human Resources Policies and Employment Practices Discussion
- IX. Director of Development Hiring Process. Beth Ann Feldman to follow up with Chuck Smullin regarding job posting and current candidates for consideration.
- X. Schedule Board Off-Site Work Session. Originally scheduled for Saturday, November 9<sup>th</sup> from 8am to 12pm. Rescheduled for Saturday, November 16<sup>th</sup> from 8am to 12pm.
- XI. Meeting was adjourned at approximately 10pm with a time of prayer.

**Next Meeting: November 21, 2019 at 6:30p.m. at Mt. Nebo**