

*Eden Christian Academy
Board of Directors Meeting Minutes
April 16, 2020 (Zoom Conference)*

Mission

Eden Christian Academy is committed to providing an exceptional educational experience by engaging the mind and heart of each student to think and act with Christ like character.

Members of the Board present:

- Don Balla
- Beth Ann Feldman
- Jeff Gronbeck
- Noel Jabbour
- Jim McFadden
- Jeff Queen
- Michelle Rice

Members of the Leadership Team present:

- Todd Aiken
- Kim Hyland
- Chuck Smullin

- I. Call to Order: 6:30 p.m.
- II. Meeting opened with a word of prayer led by Michelle Rice
- III. Board Report (Elementary) & Goals Update – Kim Hyland
 - a. Board Report Updates included:
 - i. Contingency plans for end of the year activities, such as 6th grade celebration, talent show and awards chapels
 - ii. Pastor Appreciation Day plans
 - b. Goals
 - i. Enrollment Evaluation included discussion of tuition and financial aid impact on enrollment decisions
 - ii. Campus Communication Plan
- IV. Board Report (Upper School) & Goals Update – Todd Aiken
 - a. Board Report Updates included:
 - i. Remote Learning – review of remote learning strategy and plans for Work and Remediation day (every 7th day of school)
 - ii. Contingency plans for end of year activities, such as Prom and Graduation
 - b. Goals
 - i. Assessment of Curriculum
 - ii. Campus Communication Plan
 1. Julie Lefever provided comprehensive communication calendar

2. Discussion of communications in current COVID-19 environment
- V. Board Report (Operations) & Goals Update – Chuck Smullin
- a. Board Report Updates included:
 - i. General finance & enrollment updates
 - ii. Application of Paycheck Protection Program (PPP) loan
 - b. Goals
 - i. Human Resources Evaluation
 1. Process for essential Human Resources functions reviewed
 - ii. International Program Evaluation
- VI. Board Only Session
- a. Approval of Calendar for 2020-2021 School Year – Jeff Gronbeck made a motion to approve the calendar. Jeff Queen seconded the motion. The Board unanimously approved the Calendar for the 2020-2021 School Year.
 - b. Approval of February and March minutes – Jeff Gronbeck made a motion to approve the February and March minutes. Jim McFadden seconded the motion. The Board unanimously approved the February and March minutes.
 - c. Approval of Nepotism Policy – Don Balla made a motion to approve the Nepotism Policy. Jeff Gronbeck seconded the motion. The Board unanimously approved the Nepotism Policy.
 - d. Preparation for Head of School Paul Fisher's arrival in May
- VII. Meeting was adjourned at 9pm with a time of prayer led by Noel Jabbour.

Next Meeting: May 21, 2020 via Zoom Conference

