

Eden Christian Academy
Board of Directors Meeting Minutes
October 22, 2020

Mission:

Eden Christian Academy is committed to providing an exceptional educational experience by engaging the mind and heart of each student to think and act with Christ like character.

Members of the Board present:

Beth Ann Feldman
Jeff Gronbeck
Michelle Rice
Jeff Queen
Noel Jabbour

Members of the Leadership Team present:

Paul Fisher
Chuck Smullin

Members of the Administrative Team present for Administrative Team Introductions & Encouragement:

Mark Ackerman
Anna Aiken
Todd Aiken
MJ Botula
Julie Holt

Shawn Emerson from McGill, Power, Bell and Associates present for Financial Audit

I. **Call to Order**-with a Quorum present, Jeff Queen called the meeting to order at 6:30 pm

II. **Opening Prayer**-Jeff Queen

III. **Administrative Team Introductions & Encouragement** – Paul Fisher

- A. Mark Ackerman, Anna Aiken, Todd Aiken, MJ Botula, Julie Holt and Chuck Smullin joined the meeting.
- B. Introductions were made and highlights from the 2020 school year were shared.
- C. Board members and Administrative Team prayed.

IV. **Financial Presentation**

- A. Presentation of the Annual Audit was presented by Shawn Emerson from McGill, Power, Bell and Associates.
 - 1. McGill, Power, Bell and Associates audited the financial statements of Eden Christian Academy, which comprised of statements of financial position as of June 30, 2020 and 2019, and

the related statements of activities, functional expenses and cash flows for the years then ended and the related notes to the financial statements.

2. Motion was made by Jeff Gronbeck to accept the audit results.
 3. Michelle Rice seconded the motion. The audit results were unanimously approved.
- B. Enrollment Update was provided by Paul Fisher. Mr. Fisher provided the current total enrollment for all campuses as 651. He also reported that the level of interest in Eden is currently strong.
- C. Monthly Financials were presented by Chuck Smullin. Financial statements were provided for the directors' review.

V. Approval of the September Board of Directors Meeting Minutes - Jeff Gronbeck made a motion to approve the minutes. Michelle Rice seconded the motion. The meeting minutes were unanimously approved.

VI. Recitation of the Eden Christian Academy Mission Statement

VII. Board Discussions

- A. Nominating Committee Report - Jeff Queen and Don Balla reported meeting with a prospective director. Prospective director to attend the November meeting.
- B. Head of School Goals Review

VIII. Head of School Report – Paul Fisher

- A. Strategic Planning Process -Discussion of potentially using a Consulting Firm to facilitate the process. Firms discussed: Dordt University's CACE & Ethos.
- B. COVID-19 Discussions
 1. Protocols reviewed. NOTE: *Change to Protocol #2: Board agreed that employees may work without face coverings when physically distanced in spaces where there are no students present.*
 2. Face mask policy reviewed.
 3. Board invited to the Medical Advisory Team meeting scheduled for Tuesday, November 10th.

IX. Closing Prayer - Noel Jabbour. Meeting adjourned at 9:30pm.