

Eden Christian Academy
Board of Directors Meeting Minutes
February 18, 2021

Mission:

Eden Christian Academy is committed to providing an exceptional educational experience by engaging the mind and heart of each student to think and act with Christ like character.

Members of the Board present:

Beth Ann Feldman (via Zoom)
Jeff Gronbeck (via Zoom)
Aubrey Hiskey
Noel Jabbour
Michelle Rice
Jeff Queen
Jim McFadden

Members of the Leadership Team present:

Paul Fisher
Chuck Smullin

Other Attendees (via Zoom):

Consultants from Center for the Advancement of Christian Education (CACE):
Dr. Tim Van Soelen
Chad Dirske

I. **Call to Order**-with a Quorum present; Jeff Queen called meeting to order at 7:00pm.

II. **Opening Prayer**-Noel Jabbour

III. **Recitation of the Eden Mission Statement**

IV. Strategic Planning Discussion - CACE

- A. CACE provided Current Reality Assessment of the following areas:
 - 1. Advancement
 - 2. Governance & Leadership
 - 3. Teaching & Learning
 - 4. Culture & Climate
 - 5. Financial Stability
- B. Board was provided with the opportunity to ask questions regarding the assessment. Questions arose regarding enrollment, retention (retention benchmarks) and professional development.
- C. Follow-up in March and April consist of administrative and board discussions and prayer concerning identification of strategic goals.

V. **Approval of January 2021 Meeting Minutes.** Michelle Rice made a motion to approve the minutes. Jeff Gronbeck seconded the motion. The January minutes were unanimously approved by the Board.

VI. Head of School Report – Paul Fisher

A. **Financial Report** – Chuck Smullin

1. January 30, 2021 Operating, Building and Athletic funds financial reports were provided for the Board's review.
2. The 403(b) Annual Fiduciary Review with Hefron-Tillotson is scheduled for March 17, 2021.
3. Mr. Smullin was pleased to report that plans for Wexford and Mt. Nebo Head of School offices are being completed.
4. Facilities site plan discussed.

B. 2021 – 2022 Calendar

1. Minor cosmetic changes recommended.
2. Final calendar to be approved at future meeting.

D. Admissions Process (and Enrollment Management) Review

1. Admissions Process being formalized for the following reasons:
 - a. Assist with Marketing and Advancement
 - b. Help principals and teaching teams better assist new students
 - c. Improve record keeping and data tracking
2. Updated process aligns with Eden's core commitment to partner with parents and incorporates foundational principles of Admissions.

E. Head of School Goals postponed until March meeting.

VII. Closing Prayer – Jeff Queen

VIII. **Meeting was adjourned at 9:30PM.**